

Special Emphasis Program
Diversity Advisory Committee Meeting
June 12, 2007, Building 383, Conference Room 316
1:00 p.m. – 3:00 p.m.

Present: Frank Baca, Chair, SEP DAC, Office of the Director
Eileen Rountree McClennan for Dennis Martinez, Senior Diversity
Champion, CPWD, OFFM
Debby Miller, Senior Diversity Champion, APAP, OFS
Patricia Patt for Arlene Sambrano, Senior Diversity Champion for HEP,
OHCMS
Ray Corey, Senior Diversity Champion, GLBTSAP
Pat Cream, Program Manager, GLBTSAP
Deborah Couchman- Griswold, Alternate Program Manager, GLBTSAP
Levi Bowman, Program Manager, AIP
June Storey, Program Manager, FWP
Geraldine Duran, Program Manager, APAP
Elizabeth Donnelly, Program Manager, OWP
Richard Nevarez, Council Member for Nancy Hogan, Program Manager,
HEP
Michael Perez, Program manager, CPWD
Valerie Lindsey, Alternate Program Manager, CPWD
Theresa Branom, OPA
Rebekka Willis, OOD
Debbie Parrish, EEO & Diversity Office
Patty Padilla, EEO & Diversity Office

Absent:
Maggie Wood, Vice Chair, SEP DAC, Sandia Site Office
Mark Baca, Senior Diversity Champion, BEP, OTS
Tom Gutierrez, Council Member, Office of Strategic Planning & Analysis,
NA-10
Tena Chavez, Diversity Representative, OST
Mike Zamorski, Senior Diversity Champion, AIP, OTS
Pat Higgins, Office of Strategic Planning & Analysis, NA-10
Roger Liddle, Senior Diversity Champion, OWP, OTS
Dennis Martinez, Senior Diversity Champion, CPWD, OFFM
Arlene Sambrano, Senior Diversity Champion, HEP, OHCMS
Don Garcia, Senior Diversity Champion, FWP, OBS

Welcome & Introductions & Overview of Meeting Agenda: Frank Baca, Chair

Pictures of the Diversity Council were taken by Theresa Branom, Office of Public Affairs for the Service Center Complex Bulletin Board.

Patricia Patt for Arlene Sambrano – HR Update

- Federal Executive Institute Career Development Program announcement released.
- Demonstration Project for Pay Banding is still on schedule.
- New Leader Program open period for accepting applications ending soon.
- FY 07 Future Leader participants will enter on duty in July.
- FY 8 Future Leader recruitment will begin in the next 2-3 months. The Service Center has requested five FLP slots through the needs assessment request sent by Jerry Truax.

Frank Baca - Corporate Update

- Don Garcia was competitively selected for the position of Associate Director for the Office of Business Services.
- The selection process for the LASO Site Director vacancy is closed.
- Announcement made that EM employees may official be supervised by NNSA employees.
- Environmental Programs Department will open six technical positions in the next few weeks. Request assistance from the SEP DAC to publicize vacancies to outreach organizations.
- Tony Trujillo and Roke Muna have been competitively selected for GS-15 positions in ERD.
- Frank will talk to Karen Boardman about reinstating the Summer Temporary Employment Program
- Frank is asking Associate Directors to consider posting vacancies below the journeymen level to create more developmental opportunities for lower-graded employees.
- Draft Statement of Cooperation discussed. Final comments due to Debbie no later than June 29, 2007

SEP DAC Members – SEP DAC Operational Plan – Second Review

- Council members agreed that the Operational Plan would be a permanent document and the only changes to be made from year to year might be the actions to coincide with current state of affairs of the organization. Final comments are due to Debbie no later than June 29, 2007.

June Storey, FWPM

- Group remains small in number with four members.
- Service Center Complex employees continue to be generous with toiletries donations. Five boxes of donations were recently delivered to the Barrett House.

- Clothing drive was successful. Email thank you will be sent to all employees.
- June will attend the FEW National Training Conference scheduled to take place in July.

Levi Bowman, AIPM

- AIP continues to send out NNSA job opportunities to constituent organizations.
- Levi will be graduating from the FLP program this month.

Michael Perez, CPWDPM

- Partnering with Sandia to finalizing plans for Disability Awareness Month in October
- Planning Service Center Complex Veterans Day Celebration
- Working on recruitment strategies to identify disabled students for the FY 08 FLP recruitment effort.
- Working with Dennis Martinez on “Tax Tips” Lunch-n-Learn Session for December.

Richard Nevarez, HEP Council Member

- Planning Hispanic Heritage Month Activities for September.
- Provided assistance to Human Resources on evaluating job applications.
- Still in need of an Alternate Program Manager to take over as Manager for FY 08.

Elizabeth Donnelly, OWPM

- Planning Older Worker Celebration with Dr. Bali and Ingrid Nelson.
- Jackson Middle School Tutoring Program concluded with a very successful year.
- Elizabeth has volunteered to assist with the FY 08 FLP recruitment initiative.

Pat Cream, GLBTSPM

- Deborah Couchman- Griswold has volunteered to be the Alternate Program Manager.
- The Gay Pride Month Celebration is scheduled for June 20, 2007. Estate and financial planning will be the focus of the program and should be of interest to everyone.
- Pat participated in the Pride Parade on June 9, 2007 and rode in the AEC car provided by Sandia.
- Pat and Debra will attend the Out and Equal Conference in Washington, DC scheduled for September.
- Participated in the SNL sponsored Diversity Cinema “An Issue of Gender Identity: Transgender Revolution” on June 19, 2007. A request was made to borrow the video from Sandia for possible viewing here at the complex.

Geraldine Duran, APAPM

- Geraldine attended the Federal Asian Pacific American National Training in Virginia.
- Asian Pacific Month Celebration was successful.
- On June 5, 2007, the APAP Council sponsored a “Basics of Business Etiquette Course” presented by Rochelle Lari of the Diversity Leadership Office at Sandia National Laboratories.
- Geraldine will conduct a lunch-n-learn session for the Army Corp of Engineers.
- Sight and Sound Community Service Project has been very successful and donations keep coming.

Other

- Levi will coordinate the activities for the Diversity Day Celebration.
- Book Fair - Everyone agreed that the entire SEP DAC would help with the annual Book fair. All groups will seek at least two volunteers to support the effort. The book fair will be held sometime in September. More details to come.
- Training Slots are available for the Annual EEO/Diversity Training & Awareness Seminar. This year's seminar is scheduled for July 12th and 13th at the Albuquerque Hyatt Regency. This seminar is open to all SEP DAC Council Members including council members of each SEP Program. Those interested in attending must have supervisory approval and provide their names to Karen Harger of the EEO Staff (505-845-6668 or kharger@doeal.gov) no later Wednesday, June 20, 2007

Next Meeting: August 14, 2007, 1:00 p.m. – 3:00 p.m. (383-316)